

Service Improvement and Finance Scrutiny Performance Panel

Draft Work Plan 2018/2019

All Meetings will take place in Committee Room 5
10am – 12pm (Unless stated otherwise)

Meeting 2 Tuesday June 5th	1. Election of Convener 2. Role of Panel and Terms of Reference Cllr Chris Holley 3. Work Plan 2018-2019 Cllr Chris Holley
Commissioning Review Tuesday June 19th 11am – 1pm	Cultural Programme – Final Bidder Options Martin Nicholls – Director Place Tracey McNulty – Head of Cultural Services Robert Francis-Davies – Cabinet Member Culture, Tourism and Major Projects
Meeting 3 Tuesday July 3rd	1. Welsh Language Standards Annual Report 2017/18 Julie Nicholas Humphreys - Customer Services Manager 2. Q1 Revenue and Capital Budget Monitoring 2018/19 Ben Smith – Head of Financial Services and Service Centre 3. Charges Item Chris Williams – Head of Commercial Services
Meeting 4 Tuesday August 7th	1. Local Government Performance Bulletin 2017/18 2. End of Year 2017/18 Performance Monitoring Report Richard Rowlands – Corporate Performance Manager 3. Recycling and Landfill Annual Performance Monitoring 2018/19 Chris Howell – Head of Waste Management and Parks 4. Revenue and Capital Outturn and Financing

	<p>2017/18 Ben Smith – Head of Financial Services and Service Centre</p>
<p>Meeting 5 Tuesday September 4th</p>	<p>1. Reserve Update Ben Smith – Head of Financial Services and Service Centre</p> <p>2. Mid-Year Budget Statement 2018/19 Ben Smith – Head of Financial Services and Service Centre</p>
<p>Meeting 6 Tuesday October 2nd</p>	<p>2. Q1 2018/19 Performance Monitoring Report Richard Rowlands – Corporate Performance Manager</p> <p>1. Corporate Complaints Annual Report 2017/18 Julie Nicholas Humphreys - Customer Services Manager</p>
<p>Meeting 7 Tuesday November 6th</p>	<p>1. Q2 Budget Monitoring Ben Smith – Head of Financial Services and Service Centre</p> <p>2. Annual Review of Performance 2017/18 Richard Rowlands – Corporate Performance Manager</p> <p>3. Planning Annual Performance Report Ryan Thomas - Development Conservation and Design Manager</p>
<p>Meeting 8 Tuesday December 4th</p>	<p>1. Welsh Public Library Standards Annual Report 2017/18 Karen Gibbins - Principal Librarian for Information & Learning</p>
<p>Meeting 9 Tuesday January 8th</p>	<p>2. Q2 Performance Monitoring Report Richard Rowlands – Corporate Performance Manager</p> <p>1. Budget Proposals Ben Smith – Head of Financial Services and Service Centre</p>
<p>Meeting 10 Tuesday February 5th</p>	<p>1. Q3 Budget Monitoring Ben Smith – Head of Financial Services and Service Centre</p>

Meeting 11 Tuesday March 5th	2. Review of Community Groups – Friends of Parks/Community Centres Tracey McNulty – Head of Cultural Services
Meeting 12 Tuesday April 2nd	2. Q3 Performance Monitoring Report Richard Rowlands – Corporate Performance Manager

To be scheduled;

- Budget Meeting (To review and feedback from all Panels)
- Commissioning Reviews 2016/17 Evaluation Item